

# Room Party Coordinator Packet



### **Helpful Hints and Ideas:**

- \*No liquid glue - use glue dots (in scrapbook section of stores) or glue sticks.
- \*No drink cups - juice boxes or water bottles help reduce spills.
- \*As a parent, crafts that include hand tracing, pictures, etc. are more of a keepsake.
- \*Baby wipes are always good for clean up.
- \*Sandwich bags are a must. There are always kids who want to take things home.
- \*Name tags are great to help the volunteers get to know the kids' names and the kids to learn the parents' names.
- \*Labeling drinks ahead of time is always good. Teachers appreciate water over juice, less mess and less sugar.
- \*Put plastic table cloths on student desk as well as station tables. This makes for easy clean up.
- \*Stations with 4-5 kids keep the parties much more manageable.
- \*Oriental Trading is a great resource for simple crafts. Look for ones that have fewer pieces for younger classes. Always have Ziplocs available so those kids that don't finish can do so at home.
- \* [www.familyfun.com](http://www.familyfun.com) is a wonderful resource. Many of the items here were found on the site.

### **Games that can be used for all parties with a few minor changes:**

\*Pin the Tail on the Donkey - Pin the part on the mummy, the snowman or the arrow on the heart.

\*Bozo Buckets - Jack-o-lantern, holiday colored buckets

\*Spoon Relays - Small pumpkins, candy corn, styrofoam balls (snowballs), or conversation hearts.

\*Bingo - Websites offer to let you choose the theme. Make it smaller (less boxes) for the younger ones. Use m&m's (colored for the given holiday) or conversation hearts or candy corn as the place markers. Let each child have their very own snack size baggy of place markers because otherwise the students start eating them and many hands will have touched the place markers beforehand if they are in a common bowl.

\*Figure Out The Phrase - Use index cards to spell out holiday specific sayings (i.e. dashing through the snow, be my valentine) by putting one letter each on two sets of index cards. Divide the class in two groups (They usually like boys vs. girls). The team that figures out the saying first lines up with the cards in order spelling out the answer.

\* Stuff the Santa - (pumpkin, snowman or cupid). Divide boys and girls; pick one from each group to put the adult size long johns on. Blow up small to medium balloons (about 3 – 4 bags full). Time them for about 5 minutes to see who can get stuffed the fullest with balloons. Take pictures because this one is funny. Use items like a top hat for Santa and a red head band with dangling hearts (Walgreen's should have them).

\*Scavenger Hunts - Come up with ten holiday specific items (candy canes, pumpkin, hearts) and make lists according to station size. Hide the items and give the kids a preset amount of time to look for them. After they find them, they can help hide them for the next group.

\* Hanging Donuts - Tie string (yarn) around donuts and hang from a stick or broom - whatever you can think of. The kids have to try and eat them without using their hands. The donuts are suspended in air making it tricky! This works best in a station.

\*Gift Pass - Wrap a gift or candy in small box. Then continue wrapping in larger boxes. Read an age-appropriate book to the whole class as they sit in a circle. Pick a common word like “the”. Instruct the kids to pass the gift every time the chosen word is spoken. The person with the gift unwraps it once before it is passed again. Whoever ends up with the box gets the gift.

\*Guess Who I Am - Make theme cards about the size of an index card (i.e.: things that are red and pink for Valentine’s Day; a rose, Clifford) and have the kids hold the card on their head facing out. They can only ask yes or no questions to determine who they are. This game works best in smaller groups.

\*Team Pictionary - Have 2 people from each team draw a themed item on board for their team to guess.

\*Pass the Present - Wrap items in a present; (i.e. 25 pencils, 25 packs of gum, etc.) and then wrap the present with several layers of wrapping paper. Pass the present in a circle to music. When you stop the music whoever is holding the present unwraps the first layer. Continue until the last layer is unwrapped and the “winner” can pass out the items to each student.

\*Bottle Roller - Fill a water bottle with colored water (pink for Valentine’s party, green and red for Holiday party) and have the kids line up in teams and push the water bottle from a start line to a finish line using a broom handle or pool cue.

### **Snacks that work for all parties:**

\*Snack mix - Pretzel sticks, Oke Doke butter popcorn, marshmallows & add a seasonal candy i.e. candy corn, red and green white chocolate chips, conversation hearts. Can be premade or allow kids to mix the way they like it.

\* Make your own sundaes and floats.

\*Decorate the cookie- have frosting and seasonal candies for decoration.

### **Time fillers for all parties:**

\*Hot Potato - Use plastic pumpkin, plastic ornament, plush heart or teddy bear

\*Word searches, Word Scrambles, Connect the Dots and Crossword Puzzles

\*Freeze Dance (a big hit for the younger grades)

\* Heads Up, Seven Up

## HALLOWEEN

### Craft:

\*Toilet Paper Pumpkins - MOMS LOVE THIS ONE!! Pre-cut fabric into large squares. Students place a roll of toilet paper in the center of fabric (flat side down) then stuff fabric into the hole starting with corners. Twist a brown paper bag and fold in the middle to form stem. Push in to hole to hold fabric down. Add silk leaves and raffia to complete the look. Here is a picture of a similar craft with a bit of a different stem. Hobby Lobby & Joanne's allow you to use their 40% OFF coupons on cut fabric.



## Games:

\*Mummy Bowling: Use Coffee mate bottles as pins. A plastic children's bowling set can also be used. Add google eyes and wrap with gauze to decorate. Use a plastic pumpkin or gourde as the ball. Here is a picture of similar pins.



\* Mummy Wrap - Divide the kids into teams of two and give each pair a roll of white crepe paper. Instruct one member of each team to race to wrap his partner, mummy-style, at the sound of the music (play something devilish, such as "The Monster Mash"). Kids must use up the whole roll, avoiding the head and wrapping arms separately from the torso. Once wrapped, the mummy hops to a finish line, holding his arms to his sides and trying not to break any of the wrapping. Award the winning team, reverse partners' roles and then start again with fresh rolls of crepe paper. Toilet paper can be used for this instead of crepe paper.

\*Pumpkin Guessing Game - Have kids guess how much each pumpkin weighs. Then check their guesses using a bathroom scale. Next, have players guess the circumference of each pumpkin. Check their guesses with a tape measure. The child with the most accurate guesses wins.

## Snacks:

\*Spider Oreos - Oreo cookie with pretzel legs & use red hots for eyes since Reese's Pieces and m&m's are processed/ made with peanuts & are not able to be used due to allergies.



## **HOLIDAY PARTY**

### **Crafts:**

\*Stick Pin Ornament - 3" styrofoam ball covered with approx 50 stick pins (clear pins are pretty). Ribbon for hanger and ribbon on bottom with child's name and year.

\*Snowflake Ornament - Easy for little ones while older kids enjoy getting creative with patterns. 3 pipe cleaners cut in half. Twist the six pieces in the center to join them. Slide pony beads on each piece, bending the end around the last bead to hold in place. Add an ornament hanger or ribbon to finish.



\*Candy Cane Ornaments - Use white or red pipe cleaners and red and white beads. Curl up one end of the pipe cleaner and add beads alternating red and white. Curve the pipe cleaner into a candy cane shape and curl up the other end of the pipe cleaner after all of the beads are loaded.

\*Gum Drop Christmas Trees - Get foam trees and have the kids stick gum drops on the tree using toothpicks (broken in half).

### **Games:**

\*Dreidel – This top game can usually be purchased at Target or Walgreens together with directions. It works best in a group of four or five. This teaches the kids a little about Hanukah while having a great time, kids love it.

### **Snacks:**

Rice Krispie Treat Snowmen - Rice Krispie Treats rolled in to balls. Stack to create a snowman. Decorate with things like pretzel sticks for arms, licorice whips or fruit by the foot for scarf, and chocolate chips for eyes and buttons



## **Valentines:**

### **Crafts:**

\***iPod Conversation Hearts** - Use Hershey Kisses instead of peanut butter cups & pre cut to save time with younger children. Here is the link to the website  
<http://jas.familyfun.go.com/crafts?page=CraftDisplay&craftid=12116>



### **Games:**

\***Jumbo Tic-Tac-Toe** - Made from red poster board. Use white duct tape to make crosses. X's & O's cut from cardstock for hugs and kisses.

\***Valentine Bull's Eye** - Make a bull's eye by cutting out a large heart out of red poster board. Then cut out another heart a little smaller out of pink poster board and a final small heart out of white. Layer them and label with points: 50 for the white, 30 for the pink and 20 for the red. Lay the bull's eye on the ground several feet back from the kids. Use candy hearts or kisses to toss on the bull's eye.

### **Snacks:**

**Rice Krispie Kisses** - Press Rice Krispie Treats into a funnel to form shape. Have the kids cover in foil and write a message in a thin piece of paper that will come out of top.

